

**REAL ESTATE APPRAISERS EDUCATION ADVISORY COMMITTEE
MINUTES
May 23, 2002**

PRESENT: DeAnn Brosman, Mark Kowbel, Mary Reavey, Rick Vozar

EXCUSED: Ossie Johnson

STAFF PRESENT: Mary Forseth, Ruby Jefferson-Moore

CALL TO ORDER

Rick Vozar called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

The agenda was amended as follows: Move item 5f – Continuing Education ahead of item 5a – Board Comments on Proposed Revisions to the Real Property Appraiser Qualification Criteria.

MOTION: Rick Vozar moved, seconded by Mark Kowbel, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES (4/24/2002)

MOTION: Rick Vozar moved, seconded by Mark Kowbel, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Mary Forseth, Bureau Director

- **Current Roster**

DeAnn Brosman's address will be corrected.

- **Next Meeting**

The next meeting is scheduled for July 18, 2002, beginning at 9:00 a.m., in Madison.

DISCUSSION RE: EDUCATION REQUIREMENTS FOR REAL ESTATE APPRAISERS

- **Continuing Education**

Barb Showers met with the Committee to explain that distance education providers of continuing education can currently be approved by being an accredited school or obtaining AQB or ACE approval. A proposed rule revision would offer a third option - IDECC approval. (IDECC = International Distance Education Certification Center). The Committee discussed this option at

length, with their primary concerns being the cost of IDECC approval and IDECC's labor intensive application process. The Committee discussed an additional option that would be patterned after the Real Estate distance education provider process, which involves much less complicated Department approval criteria. The Committee decided they need more information and will revisit the subject at their next meeting. The information they would like:

- Barb Showers/Lydia Bridge - Background information from Lydia Bridge regarding the Department distance education approval process used by Real Estate. How many applications, what types of schools, how is it working?
- Ruby Jefferson-Moore - Comparable program info from other states.
- Committee members - look at IDECC website (IDECC.org) to review their application materials.

Mary Forseth will get back to the WRA to tell them that the Committee is working on new criteria for approval of continuing education courses delivered via distance education and, in the meantime, the current criteria (ACE, AQB) are the acceptable options.

In addition to the distance education issue related to Continuing Education, the next agenda topics will include:

- Course Content - develop programs of courses so licensees don't use repetitive courses to meet their CE requirements.
- Enforcement - how to monitor licensees for compliance with CE requirements.
- Course Audits - should Board members audit courses and instructors.
- **Continuing Education**

No discussion required. The Committee members feel related issues were resolved at the last meeting

- **Board Comments on Proposed Revisions to the Real Property Appraiser Qualification Criteria**

The members discussed all three curriculums and decided that elective courses should be related to the Core Curriculum topics.

MOTION: Mary Reavey moved, seconded by Rick Vozar, to refer the Curriculums, as revised, to the Board for Board review and approval; and, if approved, the Committee can begin the rulemaking process. Motion carried unanimously.

- **Review Committee/Board Recommendations for Licensed Real Estate Appraiser Core Curriculum**

No discussion required. The Committee members feel related issues were resolved at the last meeting

- **Appraiser Qualifications Board's Proposed Revisions to Appraiser Qualifications Criteria**

No discussion required. The Committee members feel related issues were resolved at the last meeting

- **Appraiser Qualifications Board's List of Concepts Appraisers Should Master**

The Committee discussed creating this new license classification, with the benefits being that candidates may be in a better position to obtain their experience hours for the higher license classifications. Also, the experience hours would be supervised, which would be a great benefit over current practice. Creating a new trainee license category would require a statutory change.

MOTION: Mark Kowbel moved, seconded by Rick Vozar, to recommend to the Board that a new trainee license category be pursued. Motion carried unanimously.

This will be on the agenda for the Board's review at their next meeting.

ADJOURNMENT

MOTION: Rick Vozar moved, seconded by DeAnn Brosman, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 2:45 p.m.